

Constitution



1. Purpose of the Club

We aim to continuously build and nurture a flourishing Club, open to everyone who wants to play and enjoy tennis.

2. Membership

Membership of the Club shall be open to anyone interested in the sport on application, regardless of sex, age, disability, ethnicity, nationality, sexual orientation, religion, or other beliefs, except as a necessary consequence of the requirements of tennis.

There are no rules as to attire, but clothing should not offend other players or cause damage to either the courts or other players.

The Club may have different classes of membership and subscription on a non-discriminatory and fair basis. The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating. The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the members.

The subscription year commences on 1st April. Membership fees will be proposed by the Committee and agreed by the members at the AGM for the following year. They will then be published on the Club's website.

3. Annual General Meeting

Two weeks' notice is to be given in calling the AGM and it should be held during April each year.

Extraordinary general meetings may be called by at least 10% of the membership with a notice of one month.

The Chairperson, Administrator, Treasurer and Committee members shall be elected to govern the running of the Club.

The Committee shall appoint sub-groups as necessary and their activities will be overseen by the Committee.

Accounts for the previous year ended 31st March are to be presented at the meeting.

4. The Redmarley Tennis Club Committee

The Committee shall be known as the 'Redmarley Tennis Club Committee'.

This Committee will administer the Club both on a short and long term basis, focused on delivering the Club's purpose.

The remit of the Committee covers all aspects of running a Club in a professional and safe manner. The scope includes but is not limited to:

- a) Welfare of all members
- b) Court availability
- c) Maintenance of all facilities
- d) Maintaining and driving forward a Club development plan
- e) Social and competitive tennis
- f) Tournaments
- g) Coaching and coach development
- h) Agreement and leases with the Parish Council and village hall
- i) Social activities
- j) Establish policies and protocols to ensure the Clubs objectives are met and sustained
- k) Fundraising to maintain and develop the Club's facilities and objectives
- l) Necessary financial controls

5. Proceedings of the Committee

The Committee shall meet as often as circumstances require, with a minimum of four meetings per year.

Sub-groups Leads shall report on activities to the Committee meetings on a regular basis.

The Committee may co-opt as many additional members or create additional sub-groups as it thinks necessary.

The Administrator shall keep records of key decisions and actions planned. These records shall be visible on the Club's website and held on the Club's Google Drive.

The Club's Google Drive shall be managed by the Administrator and access shall be limited to the Committee and sub-group members as determined by the Committee.

The Committee and its officers shall report to the AGM on the year's activities and future programme of activities.

6. Finance

Payments to the Club may be made by BACS transfer directly into the Club bank account or by credit or debit card and electronic devices via the approved EPOS system.

Payments from the Club bank account may be made by BACS transfer, direct debit or by the debit card held by the Treasurer.

Any payments by the Club over £1,000 in value require the approval of two of the three Club authorised signatories.

The authorised signatories for the Club shall be a maximum of 3 and comprise of the Chairperson/Treasurer and up to two other signatories chosen by the Committee.

No cash payments are allowed on behalf of the Club.

All surplus income or profits are to be reinvested in the Club. No surpluses or assets will be distributed to members or third parties.

Audited accounts to be prepared annually to 31st March.

7. Alteration of the Constitution

This may only be done at an AGM or EGM by resolution of at least two thirds of the members present at that meeting.

8. Dissolution

A resolution to dissolve the Club shall only be passed at an AGM or EGM with at least two thirds of all members present providing that there is a minimum of 40% of the membership present.

Upon dissolution of the Club any remaining assets shall be given or transferred to another registered CASC, a registered charity or the sport's governing body for use by them in related community sports.

All other previous constitutions shall be revoked, and this shall apply for the year commencing 1st April 2024 onwards.

Robin Notley

Chair

11th April 2024